

CROESYCEILIOG SCHOOL

YSGOL CROESYCEILIOG

Admissions Policy



“Learning, Respect, Ambition”

Head teacher/Prifathrawes: Mrs N Richards

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“At Croesyceiliog School, we strive to provide enriching and engaging learning opportunities, in and out of the classroom, to develop the skills, knowledge and attributes needed to lead successful lives. We learn together to become kind citizens that respect others and make positive choices. Our ambition is to ignite a passion for lifelong learning.”



Croesyceiliog School Admissions

Author	Croesyceiliog School
Consultees	Teachers, students and parents of Croesyceiliog School
Name of school staff responsible for maintaining this policy	Nicola Williams
To be read in conjunction with	Welsh Government Statutory guidance for school governing bodies on school uniform and appearance policies
Date Policy formally approved by Governing Body	September 2024
Review Date	September 2025
Signed (Head Teacher)	
Signed (Chair of Governing Body)	

Rational

This policy has been drawn up following the procedures and protocols outlined in the Torfaen Council Admissions Arrangements Information for Parents booklet. This document provides full details of admission arrangements to all Torfaen Schools.

At Croesyceiliog School, we aim to ensure that the provision outlined in the Admissions Policy considers the varied individual needs and expectations of all stakeholders. We aim to ensure that everyone has equal access to this provision regardless of race, ethnic origin, language, gender, disability, age, sexuality, nationality, religious or non-religious belief, family background or any other individual characteristics.

We aim to ensure that all stakeholders also share these values. Admission to Year 7 Children transfer from primary to secondary school at the start of the school year in which they will reach their twelfth birthday. Parents can express a preference for any secondary school, but there is no guarantee of admission to the chosen school, even if it is the catchment school. Furthermore, attendance at a primary or junior school does not guarantee that a place will be made available for a child at the relevant cluster secondary school, and priority is not given to those children attending any specific primary or junior school.

Admission packs for entry to secondary schools are made available to parents of students in Year 6 primary schools in the Autumn term. All completed application forms must be returned directly to the School Admissions Team at the Civic Centre, and not the preferred school.

Applications for admission can be completed online.

<http://www.torfaen.gov.uk/en/Schools-Education/Schools/Apply-for-a-place/Apply-for-a-school-place.aspx> for further information.

Mid-year transfer

Parents may wish to transfer their child from his/her existing school to Croesyceiliog School during the academic year. Parents must complete the transfer request form obtained from the Admissions Team, or via the admissions website. The link is below

<https://www.torfaen.gov.uk/en/EducationLearning/SchoolsColleges/School-Admissions/SchoolAdmissions-InYearTransfers/School-Admissions-In-Year-Transfers.aspx>

Changing schools is an issue that needs to be given serious consideration as it is not always the answer and can have a detrimental effect on a child's education. The Council will try to comply with parents' preference. However, if the admission number of the relevant year group at the chosen school has already been reached, the transfer request will be refused and parents advised of their right to appeal against the Council's decision.

Below is a flowchart outlining Croesyceiliog school and LEA procedures in place

